

**MINISTRY OF FINANCE  
CUSTOMS AND EXCISE DIVISION**

**NOTICE TO IMPORTERS NO. 24 OF 2020**

**SUBJECT: PROCEDURAL CHANGES FOR CONSIGNMENTS ASSIGNED  
TO THE "GREEN LANE" AT TRANSIT SHEDS DUE TO  
COVID 19 RESTRICTIONS.**

The attention of all Importers is drawn to the subject at caption.

Importers are advised that the effective date of the procedural changes enumerated below is **1st October, 2020.**

Consignments assigned to the "Green Lane" on the CBCS will **NOT** require an appointment at the Transit Sheds.

**TRANSIT SHED PROCEDURE:**

1. "Delivery Authorized" Cargo endorsed for delivery by **ALL BORDER AGENCIES** shall be submitted to the Officer in Charge of the Transit Shed.
  - a. The Officer in Charge of the Transit Sheds shall **ONLY** screen the Import Declarations that have been assigned to "green lanes" on the CBCS by **ALL BORDER AGENCIES.**
  - b. The delivery receipt from the Transit Shed shall not be required for screening and release.
2. Upon completion of the screening, the following applies:
  - a. Consignments that do not require physical examination shall be released on the CBCS and the release order printed and endorsed by the officer.
  - b. Consignments requiring physical examination shall be rerouted to red on the CBCS by the Officer in Charge.
3. Import Declarations which have been rerouted and now require physical examination shall be placed in a dip labelled "Examination required", designated for such consignments. The Customs Broker/Clerk shall collect the entry and proceed to make an appointment for examination with the Transit Shed Owner.
4. On a daily basis, a representative of the Transit Shed Owner shall collect the Releases from the Officer in Charge of the Transit Shed.

5. The Transit Shed Owner shall contact the Importer to arrange for the delivery of the cargo.
6. Cargo deemed essential, urgent or time sensitive, as determined by the Officer in Charge, may be delivered on the same day.
7. The Transit Shed Owner shall provide the Officer in Charge with a listing of the date and time of cargo to be delivered on a daily basis.
8. On the day and time of delivery, the Importer or his Agent shall collect the Original Endorsed Release Order from the Transit Shed Owner and present it to the Customs & Excise Guard who shall ensure that all the cargo leaving the Transit Shed has a release issued by the Division.
9. A reconciliation of cargo delivered against the listing of cargo provided by the Transit Shed Owner shall be conducted daily by the Proper Officer.

Please be guided accordingly.

*R. Mathews*

Comptroller of Customs & Excise  
Custom House, Port of Spain  
Ref. No: C&E 11/1/1  
Dated: 29/09/2020

