

**MINISTRY OF FINANCE
CUSTOMS AND EXCISE DIVISION**

NOTICE TO IMPORTERS NO. 9 OF 2023

**SUBJECT: PROCEDURAL CHANGES FOR CONSIGNMENTS
ASSIGNED TO THE “GREEN LANE” AT TRANSIT
SHEDS**

The attention of Importers is drawn to the Notice to Importers No. 24 of 2020 which outlined the Procedures for “Green Lane” Consignments at Transit Sheds. These procedures are still enforced and are provided hereunder:

TRANSIT SHED PROCEDURE:

1. “Direct Release” Cargo endorsed for delivery by **ALL BORDER AGENCIES** shall be submitted to the Officer in Charge of the Transit Shed.
 - a. The Officer in Charge of the Transit Sheds shall **ONLY** screen the Import Declarations that have been assigned to “green lanes” on the CBCS by **ALL BORDER AGENCIES**.
 - b. The delivery receipt from the Transit Shed shall not be required for screening and release.
2. Upon completion of the screening, the following applies:
 - a. Consignments that do not require physical examination shall be released on the CBCS and the release order printed and endorsed by the officer.
 - b. Consignments requiring physical examination shall be rerouted to red on the CBCS by the Officer in Charge.
3. Import Declarations which have been rerouted and now require physical examination shall be placed in a dip labelled “Examination required”, designated for such consignments. The Officer in Charge may indicate a priority appointment based on the date of importation. The Customs Broker/Clerk shall collect the entry and proceed to make an appointment for examination with the Transit Shed Owner.
4. On a daily basis the Transit Shed Owner, or a representative thereof, shall collect the Releases from the Officer in Charge of the Transit Shed.
5. The Transit Shed Owner shall contact the Importer to arrange for the delivery of the cargo.
6. Cargo deemed essential, urgent or time sensitive, as determined by the Officer in Charge, may be delivered on the same day.
7. The Transit Shed Owner shall provide the Officer in Charge with a listing of the date and time of cargo to be delivered on a daily basis, such listing to include the date of deposit.

8. On the day and time of delivery, the Importer or his Agent shall collect the Original Endorsed Release Order from the Transit Shed Owner and present it to the Customs & Excise Guard who shall ensure that all the cargo leaving the Transit Shed has a release issued by the Division.
9. A reconciliation of cargo delivered against the listing of cargo provided by the Transit Shed Owner shall be conducted daily by the Proper Officer.

The Collectors and Supervisors of the respective Transit Sheds are to assist where necessary due to the high volume of the commercial consignments deposited in the Transit Sheds.

All Notices to Importers/Exporters shall be amended/revoked by an appropriate Notice to Importers/Exporters.

Importers are to be guided accordingly.



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Yasmin Harris
Comptroller of Customs & Excise (Ag)
Custom House, Port of Spain
Ref. No: C&E 3/16/1/1/2
Date: 15/05/2023

